

FAQ concerning the third edition of the Competition for foreign travels, at the Faculty of International and Political Studies

Who can file applications for the financial support within the Competition?

The applicants within the Competition, may be the staff members of specific organisational units of the Faculty of International and Political Studies of the Jagiellonian University, employed at teaching-research posts and research posts. In the case of performing the functions of project managers in other competitions held within the Excellence Initiative of the Research University Programme at the Faculty of International and Political Studies (between 2022 and 2023), the Applicants may submit proposals in the Competition only if they have fulfilled the reporting obligations in the previous projects.

What activities are financed within the competition?

The Competition finances active participation of the university staff in a prestigious foreign conferences and also research visits in distinguished research centres abroad.

What are the formal effects of the foreign trips for conferences and research visits?

The financial support of the trips applies to conference trips and research visits, whose designated effect is the following:

- Preparation of a published material, scoring at least 100 points;
- Drafting a monography in a level 2 publication or a prestigious international level 1 publication;
- Preparation of a chapter in a collective work in in a level 2 publication or a prestigious international level 1 publication;
- Filing an application in an institution providing financial support for scientific research.

Which documents should be filed together with the Competition application?

- In case of a conference – the conformation of the acceptance of a paper or a registration of an application, in a situation when the call for papers is still open (in such a situation the financial support is given conditionally, with a condition of further enclosure of the decision of an organising committee on the acceptance of a paper). In case of a research visit – an

invitation from a foreign institution. In case of a research visit, the consent of the director / head of the Applicant's unit.

Which subject should be concerned by the Applications?

The financial support within the competition shall apply to the competition applications which fit into the thematic fields of Anthropocene Priority Research Areas, DigiWorld, FutureSoc and Heritage.

How are the applications within the Competition filed?

The applications in the competition are filed via ICT system designated for servicing the projects within the Excellence Initiative of the Research University (<https://strefaid.uj.edu.pl/>).

What is the maximum amount of the financial support?

The maximum amount of the financial resources designated for the support of the conference trips within of the Competition is 15 000 PLN, and in the case of research visits – 20 000 PLN. In justified cases, the Competition Jury may decide to designate an amount that is lower than the amount requested in the project application.

What are the costs eligible in the trip ?

The eligible costs within the financial support for the conference trips and research visits comprise the following:

- Travelling costs;
- Daily allowances for travel and stay, daily allowances for accommodation;
- Local travelling expenses;
- Justified expenses connected with the trip (in particular the costs of a visa, conference fees, etc.)

What is the deadline for filing the applications within the Competition ?

The Competition applications are filed and approved on an ongoing basis: it begins on 30 January 2024 and lasts till the moment when all the financial resources designated for the Competition within one financial year are used, however not later than by 15th December 2024. In the period July 22-September 1, 2024, the recruitment of applications is suspended,

applications will be accepted from September 2, 2024 and considered in the order in which they are received.

What is the deadline for the execution of a foreign trip within the third edition of the Competition?

Within the first edition of the Competition, the financial support shall be given to the foreign trips and research visits executed by 31st March 2025.

How many applications can be filed within a given edition of the competition?

One applicant may file one application in a given category of the competition, i.e. conference trip or a research visit, taking into consideration two different places of the trips.

How much in advance an application should be filed within the system?

The applications are filed at least one month in advance before the planned foreign trip.

What is the period for the assessment of the applications?

The applications in the competition are evaluated with regards to the formal and substantive aspects. In the case of formal incompliances, an application is sent back for correction. The Jury shall designate a deadline for the correction of the formal incompliances and this deadline shall be 5 working days. The substantive evaluation of the applications and the announcement of the results of the Competition is made immediately, not later than within 5 working days of the submission of a formally correct application. In the period July 22-September 1, 2024, the recruitment of applications is suspended, applications will be accepted from September 2, 2024 and considered in the order in which they are received.

What is the maximum period for the preparation of the planned publication or an application for a grant?

The maximum period for the preparation of an application for a grant or a publication is 6 months from the return from a conference trip or a research visit. In justified cases, it is possible to extend the execution period once with 2 months at maximum.

When the report on the project execution should be filed within the IT system?

The Laureate is obliged to file the report to the ICT system within 10 working days of the date of the completion of the project execution.

In what way should the information be filed?

After the receipt of the decision concerning the filed project proposal or a publication proposal, the laureate is obliged to send information concerning the final resolution with the form available at: <https://tinyurl.com/73nuk69x>